



CEMETERY COMMITTEE MINUTES
March 21, 2012
3:30 pm
ROOM B
AUDREY P. BECK BUILDING

Present: Isabelle Atwood (Chair), Rudy Favretti, Barry Burnham, Keith Wilson

Staff present: Mary Stanton, Mary Landeck (Sexton), Lon Hultgren

- Mr. Favretti moved and Mr. Burnham seconded to approve the minutes of the 9/21/2011 meeting. The motion to approve passed unanimously.
- Sexton Mary Landeck reviewed the activities in the cemeteries and updated members on the progress she is making on the cemetery records of the Town.

Committee members agreed to the following actions:

- ✓ The Sexton will contact John Clark to fix the ruts made last winter in the Gurley Cemetery and the Town will send a crew to smooth out soil along the side of the road.
- ✓ The Town will deliver loam to the Gurley and Mansfield Center Cemeteries.
- ✓ Grant Meitzler will determine the parameters of Mr. Thompson's grave sites and the Sexton will forward that information to him.
- ✓ The Sexton and Town Clerk will outline the general specifications for surveying work to be done indentifying graves in the lower section of the Gurley Cemetery. Quotes for the work will be solicited from local surveying companies.
- ✓ The Sexton will contact Jonathan Appell to work on stones in Woodland, Riverside, Rockridge, Codfish Falls and Wormwood Hill cemeteries.
- ✓ The Town Crew will address tree issues in Riverside, Rockridge cemeteries and fill in sink holes in the Mansfield City Road (Jacob) cemetery.
- ✓ The Sexton will write a list of specifications for a Request for Proposal outlining the required procedures for grave diggers.
- Maintenance Schedules and Issues
Discussed in the Sexton's Report
- Restoration
Discussed in the Sexton's Report
- Other
Committee members thanked Sexton Mary Landeck for all her work.
Mr. Hultgren will check to see if the sonar work has been plotted.

The meeting adjourned at 4:45 P M

Mary Stanton, Town Clerk